**DTTC Committee Meeting Minutes.**

Meeting held at DTTC Monday 4th December 2023.

Present: Norma Brown, Shannon Brown, Steven Cussell (Secretary), Anne Borrowdale, Dylan De Sylva, Paul Dowson, Graeme Boyd, Graham Gault, Kay Solaja and Gordon Duff (Chairman).

Attending via Zoom: Jason Fleming.

Apologies: Kenny Lee (Treasurer).

Health & Safety update: Paul Dowson

* Gathering information and collating documentation ongoing.
* Risk assessments, Incident (Accident and near miss) forms to be compiled.
* Dates for checks to be in calendar: Fire extinguishers, Fire doors, Fire alarm, De-Fib, etc.

Club Maintenance: All

* Broken table to be repaired by Kay in new year.
* Kitchen refurb will start in new year. Approx 3 days work and £600.
* Whatsapp Log will be kept by Steve Cussell to keep track of Committee decisions made during year, and added to meeting minutes.
* Members are to be encouraged to reduce waste by taking rubbish home.
* Recycling bins were deemed unnecessary and too costly.
* Dylan to explore other “green” options within the club.
* Gordon to approach current cleaner to discuss options going forward as club is much busier now and needs a higher level of cleanse due to concerns raised by several Committee members.
* Norma will add a sign to front door to alert users to the presence of a new doorbell.
* Use and accessibility of front door to be monitored. Has the new doorbell made any difference?

Solar panels: Anne Borrowdale

* Initial estimate is approx. £17K + VAT for 27 460W panels and 15KW storage battery.
* Other quotations to be sought.
* Grants to be explored.
* Waiting for all new heaters to be installed, then do calculation to work out requirements.
* Could a sponsorship deal yield a discount?
* Anne to nominate Gordon Duff as primary contact for any Solar Panel installers.

League Update: Jason Fleming (on-line)

* Lots of matches delayed.
* “Hurricanes” are requiring an additional player.
* Rules of play need to be confirmed and passed to all participants.
* Side line coaching to be discouraged as it distracts some players who don’t play competitively often.
* Jason to send out a circular once Dylan has contacted him to discuss finer details.

Finances: Kenny Lee

* Bank of Scotland: £10,097.00

- £10,242.42 has been transferred to Barclays today.

* Barclays: £13,600 approx

- This has been changed to a Business Premium Account from an Everyday Saver account as it seems that this was a personal account as opposed to a business account. Checking online it appears that this has a return of 1.40% (1.50% from 1st Dec) which is better than the 1.15% for the balances of £10,001+ with the other account.

* HTB (Hampshire Trust Bank): £70,000

- This is a one year bond with a rate of 5.15%.

* 50/50 Draw will continue in 2024. Anne to print sheets, Gordon to run it through year
* Gordon to contact Kenny re income/outgoings update.
* Gordon highlighted some Barclay shares in his name which belong to DTTC. Committee decided to leave them as they are for now.

Sponsorship Update: Graeme Boyd.

* 70 packs have been distributed.
* Larger businesses to be approached soon.
* 5 Sponsors secured so far: Knox Sports, Anderson Kilts, Your Move, Fusion Renewables and Genesis Occupational Health.
* Graeme recommended Your Move as our Premier sponsor. It will yield £55/annum for 3 years. Committee approved this.
* Multi-purpose outside signage discussed.
* Club shirts with logo to be finalised soon.

Squash Partnership: Graeme Boyd.

* Event being held at Nunholm Squash Club Saturday 9th December.
* Graeme suggested a “reciprocal” link with the club at Nunholm.

Heating/IR heaters: Graham Gault

* Various options were discussed.
* 12 new heaters will replace old ones. 4 down each side of hall and 4 suspended on wires above centre of hall.
* Similar output, but much more efficient and localised.
* Each heater will have its own individual control unit. Can be set to 30, 60 or 120 mins. They will have LED displays too.
* Current fuse board will be replaced.
* 1st quote approx. £8K. Graham will seek 2nd quote.
* Nick and Graham will supply and erect suitable scaffolding to save money.
* Planned start early January.
* Hall MAY have to close during works for H&S reasons.

Club Admin: Anne Borrowdale.

* Norma raised the possibility of using Spond App for membership details etc. Committee members to assess and approve if deemed suitable.
* Steve actioned to update email contact lists to include new joiners.
* Joining process to be streamlined including perhaps an on-line registration portal.
* Anne and Dylan to edit Club Constitution to bring it up to date.
* It was agreed that dates for meetings and AGM will be published for the next 12 months in advance. Steve to compile a calendar.
* Anne to convene/join Communications Sub group.

Meeting with Stuart Wallis (TTS): Dylan.

* Dylan and Jason to explore DTTC Development Officer post.
* Dawid and Shannon both very keen to take this role on.
* Potential for pop-up-play site in the town centre. Matthew Wallis to be approached. Anne to ask for volunteers from over-50s
* Committee discussed if DTTC should register as a charity or perhaps a Community Sports Facility.

Parkinson’s UK: Dylan.

* Dumfries Support Network meet twice a month.
* TT is excellent therapy.
* 9 folk have expressed interest in attending the club to play.

AOB

* Gordon highlighted David Niven was keen to play with similar ability players
* Dylan to pass contact details of suitable players on to David.