**DTTC Committee Meeting.**

Meeting held at DTTC 19:30 88th April 2024.

**Present**: Steven Cussell (Secretary), Norma Brown, Graeme Boyd, Kay Solaja, Dylan De Silva, Graham Gault, Gordon Duff (Chairman).

**WhatsApp**: Anne Borrowdale, Kenny lee (Treasurer).

**Apologies**: Jason Fleming, Paul Dowson.

Social/Awards Event:

* 17th or 18th May 2024 proposed.
* Graeme Boyd to confirm soon.
* Proposed venue is Sports Club at Nunholm.
* Catering options to be explored by Norma and Steve.
* Trophies and awards to be presented on the night. Gordon to get engravings done.
* Sub-Committee appointed to organise event: Graeme Boyd, Norma, Steve, Kay and Graham Gault.

Sponsorship Update:

* More £50 sponsors to be announced soon.
* Revenue to end of April £1700.
* Members are encouraged to source new £50 sponsors from local businesses, etc.
* Individual sponsorship also being explored e.g. Junior players, National League players, etc.

Club shirts/clothing update:

* Committee authorised £1000 spend on mixed style and sized shirts. (Including £500 grant from TTS).
* Rostrum will be the supplier.

Parkinsons Table Tennis:

* Committee has shelved the idea until more interest is expressed.

Development Officer Role:

* Dawid keen to take on role.
* Jason to assist with funding application.
* Other interested parties also encouraged to apply.
* A full job description has been written.

Grants for replacement tables:

* Application for all tables to be replaced submitted to Holywood trust by Dylan.
* Awaiting response.

Kitchen refurbishment:

* Completed on schedule.
* Players are asked politely not to leave any monies under kitchen counter in bags, etc. Please hand in to Committee member.

Damp issue in reception area:

* Inspection has been arranged.
* Outdoor inspection to coincide with adjacent works in next few weeks.

Club signage:

* Signs have been put up as a reminder to turn lights off and tidy up kitchen after use.
* Please leave the club as you find it. Thanks. 😊

Appointment of new cleaner:

* Mrs Heather Cussell (Steven’s wife) to consult with Gordon over details.
* New appointment to start asap.

Solar panel installation:

* All works complete.

Robot servicing:

* Dylan to conduct regular routine maintenance, as full service not available.

Coaching Course:

* Coaching course run successfully at DTTC w/c 1st April 2024.

Communication:

* Steve to investigate use and limitations of using Outlook folders as a means of storing files short term.
* Committee to explore other file storage options.
* Sub-committee to explore wider issues---Anne, Steve, Graeme Boyd and Norma.

Matters arising from Club Champs:

* None reported.
* A great event. Well attended.

Matters arising from DTTC League:

* Several minor issues regarding some evenings being double booked.
* Safe guards now in place to avoid this issue happening again.

Health & Safety Risk Assessments:

* Anne and Dylan to move this item forward by contacting Paul Dowson.
* Members are encouraged to adopt safe player practices and report anything that appears unsafe immediately.

On-line player registration:

* Communication sub-committee to explore options.
* Members contact lists to be streamlined.

DTTC Constitution:

* New document prepared by Dylan and Anne.
* Document available to view on website and will be ratified at next AGM.

Finances:

* Final grant for last 25% of solar panels installation now received.
* Fusion Renewables paid in full.
* Kenny awaiting bank to authorise on-line access to club savings accounts.

AOB:

* Graham Gault suggested a Summer League/ladder be implemented.
* GG also suggested altering DTTC League format next season.
* GG & Gordon to explore possibilities.
* Norma to purchase a larger doormat for entrance vestibule.
* Dylan suggested club needed to improve forward planning for events.
* Dylan suggested we invite a junior member to join DTTC Committee.
* Anne informed Committee of impending energy report to be done by Business Energy Scotland.
* Kenny and Graham Gault to finalise insurance cover for DTTC.