**DTTC COMMITTEE MEETING - TUESDAY 3RD DECEMBER 2024 19:30 AT DTTC DRAFT**

**PRESENT:** AnneBorrowdale, Dawid Sulkowski, Dylan de Silva, Gordon Duff, Kay Solaja, Kenny Lee, Norma Brown, Steve Cussell

**APOLOGIES**: Alison Telfer, Elaine Colquhoun, Graeme Boyd

**MINUTES OF LAST MEETING** were agreed, with following amendments:

* Light fittings had not gone to the tip.
* Meeting date is Tues Dec 3rd not 4th
* Kenny is chasing British Gas re export meter, not Scottish Power

**MATTERS ARISING** not on agenda

* Matthew Wallace has said he would like the old light fittings. Gordon will chase.

**LEAGUE AND COMPETITION**

* New date for Club Championships. Date of April 25-27 fixed at last committee was queried in WhatsApp discussion afterwards. Committee was divided on whether we should revisit the decision. After discussion, new date for Championships of 28 Feb to 2 Mar was agreed, with Norma and Gordon voting against.
* Discussions are ongoing with Carlisle Table Tennis Club for a friendly match vs Dumfries .
* Scottish Senior Schools Qualifier to be held at the club Sun 8Dec. Dylan and Reuben will set up tables for this on Saturday 7th.

**From WhatsApp** **– for minutes:**

* Agreed Chuckle Chums could have a 4th player, due to special circumstances

**FINANCES & MEMBERSHIP**

* Bank balances are Bank of Scotland £2,516.38; Hampshire Trust Bank Easy Access (4.37% variable) £17,505.76; Hampshire Trust Bank 1 Yr Saver £70,000.00 (4.55% Fixed - Matures 12/11/25)
* The Barclays Account (1.51% variable) has been closed as the HTB Easy Access account offers a higher rate of interest.
* Kenny has online access to the HTB account so can send funds to BoS account for any future expenditure. The HTB account requires £5k to operate so at present, we can withdraw up to £12.5k.
* Bank of Scotland are changing our Treasurers account to a Community Account from 14th January 2025, with a monthly fee of £4.25 plus charges for specific transactions. Other options with RBS/Natwest and Santander can only be opened by existing customers. Since the BoS account has cheaper monthly fees than similar products, agreed to stick with BoS, but review after 6 months. Kenny will check if we can use their Immediate Deposit Machine and/or Automated Deposit Machine as these are cheaper for depositing cash and cheques.
* British Gas emailed on 6th November saying they have requested Energy Assets to carry out a meter exchange on behalf of British Gas Business. Kenny is chasing.
* Membership update:
  + 107 paid-up members: 48 x £5 Basic, 45 x monthly, 14 x Standard Annual. 102 have registered using our online form, 72 have signed up to club email list.
  + Kay will liaise with Anne to make sure Disability Group club members are all included in membership lists.
  + Reuben will give Norma and Kenny read-only access to the membership spreadsheet.
  + Anne will liaise with Reuben and get feedback from users to make alterations to the online form where needed.
  + Students over 18 in full-time education can be included in family membership
* Replacement of sign-in book with sign-in sheets to standardise the signing-in process for members/visitors. Agreed to trial using sheets in a binder for 3 months, and review. Anne to email members, stressing health and safety reasons. Anne to provide a binder, Kenny a hole punch.
* Gordon has sold the club shares which were in his name, and a cheque for £3312.52 will be paid into the club bank account.

**BUILDING AND MAINTENANCE**

* Front door replacement. Gordon is trying to get new quotes. Business Energy Scotland will fund 75% of the cost provided it is no more than £3k. We can ask for quotes for just the basic door, with the club paying separately for extras e.g. installation, disposal of old door. Anne to ask for quote on this basis from World Group (who provided the £4680 quote). Given the issues with the door sticking and that it is a fire exit, it is urgent to get the replacement. Also, a BES grant will take 6 – 8 weeks to process.
* The paint around the fire exit from the hall is flaking. Dylan has painted over, but it needs doing more permanently. Gordon to work with Graham Gault to sort this.
* Boiler: Graham G is chasing up plumber’s report which mentioned inadequate pipework, to see what the issue is. BES would give a grant of 75% to replace the gas boiler with an electric one to run off our solar panels, but not for removing the gas boiler and replacing with electric radiators and hot water heaters for the kitchens.
* Dylan suggests tiling behind the downstairs kitchen sink to prevent staining. The club already has white tiles, Gordon to ask Graham G to put them in.
* Gordon will ensure a carbon monoxide detector is fitted upstairs
* Kay has estimate of £500 for a more powerful air dryer in the cloakroom, but will check prices. Committee can then discuss whether the current air dryer is adequate. Having sinks but no hand-drying in toilet cubicles is an issue for some.
* The damp course has been put in
* Condensation in the far-right corner of hall is creating swelling in the wooden floor. Gordon will ask Graham G to investigate solutions, such as a dehumidifier or improved extractor fans or vents.
* Gordon has cleared overgrown area at back of club, and will remind council about cutting back trees. He will also ask Andrew Dawson (landscape gardener) if he could do this.

**From WhatsApp** **– for minutes:**

* There are potential traffic plans affecting [Shakespeare Street](https://storymaps.arcgis.com/stories/1147f311360748be86d1be5434bb2390)

**CLUB MATTERS**

* Development Officer: Dawid will convene a meeting with Jason, Dylan and Alison to produce a proposal to bring to the committee
* The committee agreed that long-serving volunteers who retire e.g. from the committee should receive a formal thank you. Secretary will write to Graham Gault re his service on the committee.
* Anne is collecting material for a Club Archive, and has scanned materials from Kathleen Goldie and Linda Powell into the club laptop. A video of the 1988 Scotland v China match at the club has been digitised and is on a USB drive in the TV. Anne will send a copy to Cameron Hussain at TTS via We Transfer. She will investigate a free Flickr account for club photos.
* Gordon has a draft obituary for Billy Goldie from Graham G, and will send to Anne. She will get comments from Norma before putting it on the website.

**From WhatsApp** **– for minutes:**

* Senga doing mornings for St Andrew’s Primary 29/11 and 6/12 and for Loreburn Primary 14/1 and 21/1 – help requested
* Nursery have hall booked 10/12 for kids Christmas party
* Graeme Boyd has taken old cassette player and made a donation
* 50+ Still Gamers Macmillan coffee morning raised £324.50 final total
* 50+ Still Gamers Christmas event Thurs 12 Dec
* Wall calendar now up for recording events through the year
* Printer bought and set up in upstairs office, along with guillotine, Laminator and stationery supplies. Light fixed.

**COACHING**

* Request for taster session for University of Glasgow, D & G College, University of West of Scotland, 12.30 – 13.25, during week beginning 6 Jan. Anne to ask Shannon – they have tables there. If not, Gordon may be available. Anne will also ask Shannon re their invitation to attend their Clubs and Societies Fair on 6 January 12.00 – 15.00.
* A line re coaches and relevant volunteers being PVG checked is now on the website Coaching page. Anne will put together a ‘Who’s Who’ board for the club of coaches and committee members, with mugshots and coaching qualifications.

**COMMUNICATIONS**

* Possible addition of Still Gamers and Disability group pages to the website – Anne yet to progress.
* Question raised about DTTC Twitter/X account – Graeme Boyd has access but very little traffic on it. Could close or move to Blue Sky, but left as it is.
* Anne will email members with holiday dates for Christmas/New Year: Monday coaching last session 16/12, restart 13/1; Disability Group last session 14/12, restart 18/1; 50+ no session 26/12 or 2/1. Open sessions on Mon 23/12, Mon 30/12 and Mon 6/1 would be 19.00 – 21.00 (also Saturdays 21/12, 28/12, 3/1 and 11/1?) if a committee member or key holder commits to opening up.

**HEALTH & SAFETY**

* Fire exits: Alison suggests we should have better signage. Anne to ask her to bring a proposal to the committee
* Risk Assessment – not yet done, but Alison still willing to do this

**SPONSORSHIP**

* Knox Sports to be a £50 Sponsor. Final £125 payment from Your Move is overdue, Graeme B is chasing. Your Move external signage and BonEco vinyl banner are ready for mounting. The new sponsor pack is complete and Graeme B will sort promo and distribution in the next couple of weeks.
* Two samples made of club hoodies, heavyweight ones cost roughly £26 from Rostrum and could be sold at £30, but waiting for final pricing. Committee was generally in favour pending final costings.

**From WhatsApp** **– for minutes:**

* Agreed £151 spend on additional sponsorship printing and signage
* New Sponsorship pack approved and circulated

**CORRESPONDENCE**:

* Parkinson’s Active online workshop for coaches/volunteers. Elaine was interested in doing this.
* Anne has provided DTTC details for entry on the Table Tennis Scotland Places to Play page, showing 50+ sessions as “integrated with Parkinson’s”, in line with TTS partnership with Scottish Parkinson’s.
* In addition the Dumfries Parkinson’s Group are trying out coming on their own fortnightly at 9.45 on a Thursday morning.
* Gordon and Elaine have been invited to the Dumfries Parkinson’s Group Christmas lunch.

**AOB**

* Dylan attended a 2 hour presentation from Spond, showing how they can help clubs manage memberships, bookings etc. Spond will do a presentation for the club if we would like.
* Danny has been selected to play for Scotland in the European Team Championships. Too soon to do another crowd-funding but the club could do a fund-raiser. Gordon to invite Tom Marchbank (50+ player and Rotary Quiz-master) to run a fund-raising quiz for us in January.

**NEXT MEETING**: Tues7 January

**Meetings for 2025**, all Tuesdays: 11 February, 18 March, 22 April, 27 May, 24 June, 22 July, 19 August, 2 October, 4 November, 16 December

**AGM** 23 Sept 2025